

**Date:** August 31, 2015

**Date Minutes Approved:** September 14, 2015

**BOARD OF SELECTMEN**

**Present:** Theodore Flynn, Chair; Shawn Dahlen, Vice-Chair; and David J. Madigan, Clerk

**Absent:** None

**Staff:** René J. Read, Town Manager; and Nancy O'Connor, Executive Assistant

TOWN CLERK  
15 SEP 15 AM 7:58  
DUXBURY, MASS.

**CONVENED IN OPEN SESSION –**

**I. CALL TO ORDER** - The meeting was called to order at 7:00pm in the Mural Room.

**II. OPEN FORUM** Nothing brought forward.

**III. NEW BUSINESS**

***COMMON VICTUALLER'S LICENSE (new) – Fire & Stone Trattoria and Pizza Bar, 282 St. George Street, Duxbury - Kaitlyn Jeffcote, Owner/ Manager***

Mr. Madigan moved that the Board of Selectmen approve the Common Victualler's license for Fire & Stone Trattoria and Pizza Bar, Kaitlyn Jeffcote, Owner/Manager, contingent upon the conditions of the license. Seconded by Mr. Dahlen. VOTE 3:0:0

Kaitlyn and Christopher Jeffcote were both present. They stated that they are located behind Uncommon Grounds coffee shop and should be open for business within the next two weeks.

***Selectmen to Sign October 5, 2015 Special Town Meeting Warrant***

Mr. Madigan moved that the Board of Selectmen sign the October 5, 2015 Special Town Meeting Warrant. Seconded by Mr. Dahlen. VOTE: 3:0:0

**IV CONTRACTS**

***Review of contract with GATRA***

Mr. Madigan moved that the Board of Selectmen approve and authorize the Chair to execute the contract between GATRA and the Town of Duxbury covering a term from July 1, 2015 through June 30, 2016. Seconded by Mr. Dahlen. VOTE: 3:0:0

Mr. Flynn did ask if there were any changes to the contract. Mr. Read stated no.

**V. TOWN MANAGER'S REPORT**

We were notified by PACTV that those who have Verizon will not be able to view the Selectmen's meeting tonight due to a Verizon service interruption. Work is in progress by Verizon to remedy this. PACTV will have the Selectmen's meeting available to view by tomorrow afternoon through their Video On Demand. Comcast customers are not impacted.

The Town Hall offices will be closed from 8:30 am to 12 noon on Monday, September 21, 2015 for workplace violence prevention training.

**VI. COMMITTEE APPOINTMENT/RE-APPOINTMENTS/RESIGNATION**

None presented

**VII. ONE-DAY LIQUOR LICENSE REQUESTS**

***9/19/15, 9/24/15, and 9/26-27/15 Duxbury Food and Wine Festival***

Mr. Madigan moved that Mr. Richard Marble, as a representative of the Duxbury Food & Wine Festival, is granted a One-Day Wine and Malt License for their Grand Tasting event at the South Shore Conservatory/Ellison Center for the Arts on 64 St. George Street, on Saturday, September 19, 2015 from 3:00PM to 6:00PM, contingent upon the conditions of the license. Seconded by Mr. Dahlen. VOTE: 3:0:0

Mr. Madigan moved that Ms. Marie Van Slyck, as a representative of the Duxbury Food & Wine Festival, is granted a One-Day Wine and Malt License for their Oktoberfest event at the John Alden House Museum on 105 Alden Street, on Thursday, September 24, 2015 from 6:00PM to 9:30PM, contingent upon the conditions of the license. Seconded by Mr. Dahlen. VOTE: 3:0:0

Mr. Madigan moved that Mr. Richard Marble, as a representative of the Duxbury Food & Wine Festival, is granted a One-Day Wine and Malt License for their Pilgrim Dinner event at the John Alden House Museum on 105 Alden Street, on Saturday, September 26, 2015 from 6:00PM to 9:00PM, contingent upon the conditions of the license. Seconded by Mr. Dahlen. VOTE: 3:0:0

Mr. Madigan moved that Mr. Richard Marble, as a representative of the Duxbury Food & Wine Festival, is granted a One-Day All Alcohol License for their Sushi & Sake event at the Art Complex Museum on 189 Alden Street, on Sunday, September 27, 2015 from 4:00PM to 6:00PM, contingent upon the conditions of the license. Seconded by Mr. Dahlen. VOTE: 3:0:0

**VIII. EVENT PERMITS**

None presented.

**IX. MINUTES**

***Executive Session Minutes: 07/27/15 Executive Session Draft***

***Open Session Minutes: 08/03/15 Selectmen's Open Session Minutes –Draft***

Mr. Madigan moved that the Board of Selectmen approve the 07/27/15 Executive Session Selectmen's minutes, as presented, with the contents to remain confidential until the need has passed. Seconded by Mr. Dahlen. VOTE 3:0:0

Mr. Madigan moved that the Board of Selectmen approve the 08/03/15 Selectmen's minutes, as presented. Seconded by Mr. Dahlen. VOTE 3:0:0

**X. ANNOUNCEMENTS**

**1. Duxbury Students Return to School:**

**The Duxbury Public Schools are back in session as of Wednesday, September 2<sup>nd</sup>.** REMINDER: A new traffic and parking plan is being instituted at the Duxbury Public Schools / Library campus. A copy of the map showing the traffic pattern and parking is posted in the Town News column on the Town website. *(Copy of key points and map attached.)*

2. **Farm Day 2015:** The Historic O'Neil Farm will hold its annual Farm Day on Saturday, September 19, 2015. (rain date: Sunday September 20) from 12:30 PM to 3:30 PM. Free and open to the public. This is a family-friendly event.
3. **Labor Day:** Town Hall will be closed on Monday, September 7<sup>th</sup> in observance of the Labor Day holiday.
4. **Next Scheduled Selectmen's Meeting:** will be on Monday, September 14, 2015.

## **XI. ADJOURNMENT**

At approximately 7:10pm Mr. Madigan moved that the Board adjourn. Seconded by Mr. Dahlen. Vote: 3:0:0

*Minutes submitted by Nancy O'Connor*

*LIST OF DOCUMENTS (documents are kept in the Board of Selectmen files)*

- 1) *Agenda – Board of Selectmen*
- 2) *Common Victualler's license documentation*
- 3) *GATRA Contract*
- 4) *ODLLs*
- 5) *Draft Open Session Minutes (Draft Exec Session minutes in that folder –confidential)*
- 6) *Announcements*